

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 2 February 2018



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing Victoria.Wallace@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Peter Topping
Councillor Nick Wright
Councillor Francis Burkitt
Councillor Simon Edwards
Councillor Sue Ellington
Councillor Lynda Harford
Councillor Mark Howell
Councillor Robert Turner
Councillor Tim Wotherspoon

Leader of the Council
Deputy Leader and Business and Customer Services
Greater Cambridge Partnership
Finance and Staffing
Health and Wellbeing
Housing
Environmental Services
Planning
Strategic Planning

Key and non-key decisions expected to be made from 2 February 2018

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Medium Term Financial Strategy and Budget Setting report - General Fund and Housing Revenue Account Non-Key	Scrutiny and Overview Committee Cabinet Council	06 February 2018 07 February 2018 22 February 2018		Finance and Staffing Portfolio Holder Suzy Brandes, Principal Accountant (General Fund & Projects), Caroline Ryba, Head of Finance	Report (publication expected 30 January 2018) Report (publication expected 14 February 2018)
Quarterly Position Statement on Finance, Performance and Risk Non-Key	Scrutiny and Overview Committee Cabinet	06 February 2018 07 February 2018		Finance and Staffing Portfolio Holder Suzy Brandes, Principal Accountant (General Fund & Projects), Richard May, Policy and Performance Manager	Report (publication expected 29 January 2018) Report (publication expected 30 January 2018)
Corporate Plan Priorities Non-Key	Scrutiny and Overview Committee Cabinet	06 February 2018 07 February 2018		Business and Customer Services Portfolio Holder Richard May, Policy and Performance Manager	Report (publication expected 29 January 2018) Report (publication expected 30 January 2018)

Key and non-key decisions expected to be made from 2 February 2018

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	Council	22 February 2018			Report (publication expected 14 February 2018)
Cambourne High Street Key	Cabinet	07 February 2018	By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Finance and Staffing Portfolio Holder David Ousby, Housing Development Officer (Growth) Alex Colyer, Executive Director (Corporate Services)	Report (publication expected 30 January 2018)
Business case for the creation of an Energy Loan Fund Key	Cabinet	07 February 2018		Finance and Staffing Portfolio Holder Kevin Ledger, Policy and Performance Officer	Report (publication expected 30 January 2018)
South Cambridgeshire District Council Energy Investment Opportunities Key	Cabinet	07 February 2018		Finance and Staffing Portfolio Holder Kevin Ledger, Policy and Performance Officer	Report (publication expected 30 January 2018)

Key and non-key decisions expected to be made from 2 February 2018

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Community Assets Scheme: Compulsory Purchase of The Tree</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>07 February 2018</p> <p>22 February 2018</p>	<p>By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972</p>	<p>Business and Customer Services Portfolio Holder</p> <p>Kathryn Hawkes, Partnerships Officer</p>	<p>Report (publication expected 30 January 2018)</p> <p>Report (publication expected 14 February 2018)</p>
<p>Recommendations from the Member Task and Finish Group on supporting rural businesses</p> <p>Key</p>	<p>Cabinet</p>	<p>07 February 2018</p>		<p>Business and Customer Services Portfolio Holder</p> <p>Johanna Davies, Development Officer</p>	<p>Report (publication expected 30 January 2018)</p>
<p>Orchard Park Feasibility Study</p> <p>Key</p>	<p>Cabinet</p>	<p>07 February 2018</p>	<p>By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972</p>	<p>Finance and Staffing Portfolio Holder</p> <p>David Ousby, Housing Development Officer (Growth)</p> <p>Alex Colyer, Executive Director (Corporate Services)</p>	<p>Report (publication expected 30 January 2018)</p>
<p>Write Offs 2018</p>	<p>Finance and Staffing</p>	<p>20 February 2018</p>		<p>Finance and Staffing</p>	<p>Report (publication</p>

Key and non-key decisions expected to be made from 2 February 2018

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Key	Portfolio Holder Finance and Staffing Portfolio Holder Finance and Staffing Portfolio Holder	15 May 2018 21 August 2018		Portfolio Holder Katie Brown, Revenues Manager	expected 12 February 2018) Report (publication expected 07 May 2018) Report (publication expected 13 August 2018)
Hackney Carriage and Private Hire Licensing Policy Key	Council	22 February 2018		Environmental Services Portfolio Holder Myles Bebbington, Head of Service - Environmental Services & Licensing	Report (publication expected 14 February 2018)
Swavesey Byways Rate Non-Key	Council	22 February 2018		Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report (publication expected 14 February 2018)
Lettings Policy Key	Housing Portfolio Holder	21 March 2018		Housing Portfolio Holder Heather Wood, Interim Assistant Director of	Report (publication expected 13 March 2018)

Key and non-key decisions expected to be made from 2 February 2018

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				Housing (Statutory and Strategic Services), Charles Clay, Housing Options and Allocations Team Leader	
Mare Fen Bank Improvement Works Key	Cabinet	19 April 2018		Environmental Services Portfolio Holder Paul Quigley, Head of Environment Commissioning	Report (publication expected 11 April 2018)
Shared Services 2018/19 Business Plans Non-Key	Cabinet	19 April 2018		Business and Customer Services Portfolio Holder Mike Hill, Health and Environmental Services Director	Report (publication expected 11 April 2018)
Living Well Concordat Non-Key	Cabinet	19 April 2018		Health and Wellbeing Portfolio Holder Mike Hill, Health and Environmental Services Director	Report (publication expected 11 April 2018)